

## **Kent and Medway Maths Hub**

### **FORMAL COMPLAINTS FORM**

#### **Kent and Medway Maths Hub**

Sir Joseph Williamson's Mathematical School

Maidstone Road

Rochester

ME1 3EL

You may use this form to make a complaint about Kent and Medway Maths Hub Maths Hub.

We would like you to return this form as soon as possible.

**Your name:**

**Email address:**

**Telephone:**

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**Date of incident:**

**Approximate time of incident:**

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**Complaint:**

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**What actions do you think would help to resolve the situation?**

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**What times are convenient for you to have an appointment to discuss this?**